Tuesday 26th March 2019

Dear Parent/Carer,

Further to my letter last week informing you of our ‘Late Summer Ball’ to be held at The Marquee Suite, D.W. Stadium on **Saturday 28th September 2019, from 6.30 pm**; It is my pleasure to advise you how to purchase tickets and support the evening through donations or be involved in the rejuvenation of the main hall, where we hold our Presentations and Musical Evenings.

Tickets are £45 each which includes a four course dinner, and the entertainment is a “Jersey Boys Tribute Band” and disco. The MC for the evening is Dave Guest, Chief Reporter at BBC North West. There will be an auction and raffle to raise funds.

Tickets are at a premium with many already sold, so to ensure you reserve your tickets, please complete the attached booking form and return with either a £15 per ticket deposit or, if you prefer the full amount **OR** email [office@arrowsmith.wigan.sch.uk](mailto:office@arrowsmith.wigan.sch.uk) FAO Chair of PTA to register your requirements, followed by payment as soon as possible.

There are tables of 10 available and, if you wish to purchase a full table please send the appropriate deposit.

If you would like to share a table with friends or colleagues, please indicate names of your preferred dinner guests on the booking form in order that you will be seated together.

Also, If you are involved with interior design or decorations and are willing to donate your time and / or resources please advise by indicating on the booking form the assistance you are able to offer, or again by emailing using the above address.

As ever, your support of our school is very much appreciated.

Yours sincerely,

Mr Mark Dumican

HEADTEACHER

St Edmund Arrowsmith Parent Teacher Association

Late Summer Ball

BOOKING FORM

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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CONTACT/TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A NON-REFUNDABLE DEPOSIT OF £15 PER TICKET CAN BE MADE TO SECURE YOUR PLACE:

REMAINDER DUE BY FRIDAY 7TH JUNE 2019.

PLEASE RESERVE \_\_\_\_\_ TABLE ( 10 TICKETS @ £45 EACH)

PLEASE RESERVE \_\_\_\_\_\_ INDIVIDUAL TICKETS @ £45 EACH

If you wish to be seated with other parents/friends/colleagues please specify:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADVERTISING SPACE

I would like to advertise in the souvenir brochure: @£50 PER HALF PAGE

@£75 PER FULL PAGE

@£100 FRONT INSIDE/BACK INSIDE

Artwork to be received NO LATER THAN 19TH JULY 2019

DONATIONS: I WOULD LIKE TO DONATE A RAFFLE PRIZE YES / NO

Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE RETURN THE BOOKING FORM ASAP – St Edmund Arrowsmith PTA C/O Rookery Avenue, Ashton-in-Makerfield, Wigan, WN4 9PF

Alternatively email [office@arrowsmith.wigan.sch.uk](mailto:office@arrowsmith.wigan.sch.uk) with all above details

Cheques payable to ST EDMUND ARROWSMITH CATHOLIC HIGH SCHOOL PTA

Many thanks for your support!